

**MINUTES
CITY COUNCIL/PLANNING & ZONING COMMISSION
OF THE CITY OF SAN SABA JOINT PLANNING WORKSHOP
August 10, 2021**

Members in attendance were: City Council

Ken Jordan – Mayor
Robert Whitten – Mayor Pro-Tem
Shawn Oliver – Alderman
Marcus Amthor – Alderman
Michael Nelson - Alderman
Scott Edmonson – City Manager

Planning & Zoning Commission

Kevin Shahan – Chairman
Gail Bruner – Co-Chairman
Devon Hoyt - Commission Member

Others present were:

Sabrina Maultsby – City Secretary
Charlene Lindsay – Finance Director
Scott Glaze – City Employee
Michael Wadsworth – Code Enforcement Officer

At 5:30 p.m. Mayor Jordan called the workshop to order and introduced Ken Coignet, Vice President and Business Development Director with Public Management and Luke Van Diest, Engineer with Jacob & Martin.

PUBLIC COMMENTS: None

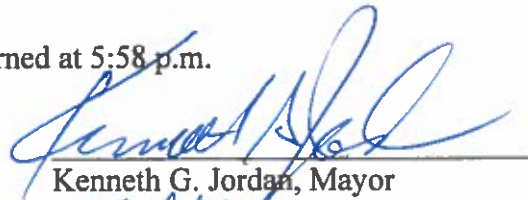
PRESENTATION: Ken Coignet, Vice President and Business Development Director with Public Management was the first presenter. He explained to the Council that Luke updated the maps with the water, sewer, capital improvements, lines, etc. He explained they sent out employees to take pictures of the City, the good, the bad, the ugly, manufactured homes, transitional homes or old rv's, standard housing, future land use maps, and the Park Systems. He also explained that the end-product will be on a pdf and can be uploaded to the City's website. The maps will show in red where the City limit lines are and also the City's ETJ, a half a mile outside the City limits. Ken explained to the Council what the ETJ was and the regulations if a new subdivision was developed within the City's ETJ and the Contractor would have to provide a preliminary plat with engineering and drainage, this is to protect the City. He also explained that if a new subdivision comes in or new water or sewer lines are installed, Public Management or Jacob & Martin can do the updates. He also explained the map, areas of the City, and how the map is color coded. This planning map will provide an analysis, goals and objectives for the future. They will compile all of their information with Jacob & Martin and provide the packets to the City for a future workshop.

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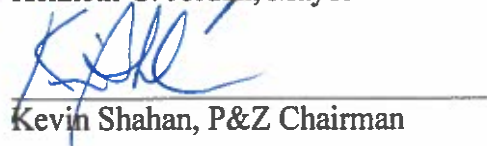
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Luke Van Diest, Engineer with Jacob & Martin presented his portion explaining that he provided the information for the Water, Wastewater and Capital Improvements plan. We analyzed what the City has now, working with Scott and Jesse identified problems that the City needs to look at fixing. Luke explained that they looked at the historical water use. He also gave an overview of the water storage the City has available. Luke explained that maps associated with sections and the City's estimated flow right is quite a bit of extra water if needed and the City has plenty of supply. Regarding the water storage requirements, the City has plenty. Luke explained the mapping would show the existing water line hydrants, major components, and how it is color coded. A future water map regarding the water system as discussed with Jesse and Scott will be on separate maps and will be broke up into three phases, Phase I, Phase II, and Phase III. Phase I will need to be looked at immediately. An infiltration study will also need to be done to check for bad manholes and cracks. Luke explained that they reviewed the City's Capital Improvements and ran through to see how much debt the City can take on and they will have all of the costs in the plan. You will be able to look at all of the layers of the plans and it will all be digitized.

As there was no further discussion, the workshop adjourned at 5:58 p.m.



Kenneth G. Jordan, Mayor



Kevin Shahan, P&Z Chairman

ATTEST:



Sabrina Maultsby, City Secretary