



## CITY OF SAN SABA, TEXAS

Kenneth G. Jordan, Mayor  
Robert Whitten Mayor Pro-Tem  
Oleta Behrens, Alderman

Shawn Oliver, Alderman  
Marcus Amthor, Alderman  
Michael Nelson, Alderman

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**SAN SABA CITY COUNCIL AGENDA  
REGULAR SESSION  
TUESDAY, SEPTEMBER 12, 2023 (6:00) P.M.  
COUNCIL CHAMBERS – 303 S. CLEAR STREET**

In compliance with Chapter 551, Govt. Code, Vernon's Texas Codes Annotated (OPEN MEETINGS LAW).

- I. Call to Order and announce quorum is present.
- II. Invocation and Pledges
- III. Open Public Hearings

### PUBLIC HEARING

1) The City of San Saba will hold a Public Hearing at this time to consider adopting a proposed budget for FY 2023-2024 and tax rate for the 2023 tax year. The proposed tax rate increased to last year's effective tax rate, \$.344000 per \$100 evaluation. Property taxes collected in 2023 will be \$60,162.00 more than what was collected in 2022 due to an increase in the total tax roll. All Citizens are invited to express their views on the proposed city budget and tax rate.

2) Scott and Sheila Meador are requesting that the Planning & Zoning Commission and the San Saba City Council approve a variance to the zoning ordinance in regard to the City of San Saba's minimum building line setback requirements for property located at 1101 W. Commerce Street, San Saba, Texas, Legal Description, Harwood and Fentress Subdivision, Block Number 56, Lot Number and Size NE 1/4, for a Variance to construct a new carport to the existing structure, zoned One-Family Residence District (R-1).

The Planning and Zoning Commission met in Open Session on September 5, 2023 and voted with a 4 to 0 Vote in favor of approving this Zoning Variance. The City encourages citizens to make their views known at this public hearing.

Close Public Hearing

**IV. Public Comments:**

*Citizens who desire to address the Council on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Please limit comments to three (3) minutes. No discussion or final action will be taken by the Council.*

**V. Presentations:**

1. "Supervisor of the Quarter" Award for Third Quarter
2. "Employee of the Month" Award for September

**VI. Consent Agenda Items:**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

1. Minutes from the August 8<sup>th</sup> City Council Meeting and Budget Workshop; August 22<sup>nd</sup> Special Called Meeting and Budget Workshop.
2. Payment of bills presented to City Council.
3. Approve the Dispatcher Services Interlocal Agreement between the County of San Saba, Texas and the City of San Saba, Texas.
4. Approve an Interlocal Agreement between City and County for the Emergency Management Coordinator position.
5. Approve an Interlocal Agreement between the City of San Saba and San Saba County for Flood Plain Management.
6. Approve updated contract with appointed Municipal Judge Sharon Blossman.
7. Approve an Interlocal Agreement between the County of San Saba and the City of San Saba regarding Emergency Medical Services.
8. Approve Resolution No. 2023-31 a Resolution to waive an ordinance defining noise nuisances for Krystel Russ on September 30<sup>th</sup>, 2023 at Mill Pond Park Gazebo.
9. Approve Resolution No. 2023-32 a Resolution approving an extension waiving Ordinance defining noise nuisances for LEHNE Construction, Inc. conducting work on the Chase Pecan Project, located at 2803 W. Wallace Street, San Saba, Texas regarding early morning concrete pours from 1:00 a.m. till 7:00 a.m. from September 12, 2023 through October 31, 2023.

10. **Approve Resolution No. 2023-33 appointing Cade McBee replacing Dario Jimenez of the San Saba Economic Development Corporation, term expiring January 2024.**
11. **Approve Ordinance No. 2023-09 temporarily closing Cherokee Street from E. Wallace Street to E. Commerce Street on September 15, 2023.**

**VII. Discussion/Action Items:**

1. **Discuss and Consider approval of Resolution No. 2023-34 approving the proposed budget for the Fiscal Year beginning October 1, 2023, and ending September 30, 2024.**
2. **Discuss and Consider approval of Resolution No. 2023-35 ratifying the property tax increase reflected in the budget.**
3. **Discuss and Consider approval of Ordinance No. 2023-10 levying a tax rate of \$.344000 for the City of San Saba for 2023. This rate will raise more taxes for maintenance and operations than this rate raised last year.**
4. **Discuss, Consider, and approve Ordinance No. 2023-11, an Ordinance of the City of San Saba, Texas approving the purchase and closing of a 20'x100' portion of alleyway located on Block 12 in the Riverside Addition between lots 5 and 6 located on W. Pierce Street and lots 11 and 12 located on W. Lewis Street for Tony Jacobs, Jr.**
5. **Discuss and Consider approving Ordinance No. 2023-12, an Ordinance Granting a Variance to the Existing Zoning Ordinance in regard to the City of San Saba's minimum building line setback requirements for property located at 1101 W. Commerce Street, San Saba, Texas, Legal Description, Harwood and Fentress Subdivision, Block Number 56, Lot Number and Size NE 1/4, for a Variance to construct a new carport to the existing structure, zoned One-Family Residence District (R-1) for Scott and Sheila Meador.**

**VIII. City Manager's Report**

1. **Administration**
  - a. **Updates on City construction, grants, studies, City projects, City Purchases**
  - b. **Update on City department functions**

**IX. Other Reports (See enclosed Staff Meeting Report for department reports)**

- 1. City Secretary Report – Sabrina Maultsby
- 2. City Treasurer Report – Charlene Lindsay – See Enclosed
- 3. Billing Report–Bridgett Macedo - See Enc.
- 4. Keep San Saba Beautiful Report – Sarah Saldivar
- 5. Economic Development Report- Sarah Saldivar
- 6. Electric Department Report – Denver Daniel
- 7. Golf Course Report – Michael Whitley
- 8. Public Works Department Report – Scott Glaze
  - a. Water/Wastewater – Jesse Hunt
  - b. Streets – Luis Rios
  - c. Parks – Eugene Bessent
  - d. Sanitation/Transfer Site – Juan Montoya
- 9. Police Report – John Bauer
  - a. Animal Control Report – Jason Vogel
  - b. Code Enforcement Report – Michael Wadsworth

**X. Executive Session**

**XI. Adjourn**

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed, as authorized by the Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

I certify that the above notice of meeting was posted on the front window of the City Hall, 303 S. Clear Street, San Saba, Texas on the 8<sup>th</sup> day of September 2023, at 3:00 p.m. and removed the 13<sup>th</sup> day of September 2023 at \_\_\_am/pm. I further certify that the following News Media was properly notified on this meeting as stated above: San Saba News and Star and KNUZ Radio Station.

\_\_\_\_\_  
**Sabrina Maultsby, City Secretary**

Witness to posting: \_\_\_\_\_ Witness to removal: \_\_\_\_\_