

**MINUTES
MEETING OF THE CITY COUNCIL
OF THE CITY OF SAN SABA
October 8, 2013**

Members in attendance were: Ken Jordan – Mayor
Martha Leigh Whitten – Mayor Pro Tem
Oleta Behrens - Alderman
Mark Amthor – Alderman
Shawn Oliver - Alderman
Stan Weik – City Manager

Alderman Charlie Peeler was absent.

Others present were: Gale Ivy – City Secretary
Charlene Lindsay – Finance Director
Sabrina Maulsby – City Employee
Susie Jimenez – City Employee
Scott Glaze – City Employee
Denver Daniel – City Employee
Robert Carroll – City Employee
Al Hamrick – City Employee
Juan Montoya City Employee
Dwayne Shaw – Police Dept.
Alice Smith – San Saba News & Star

At 6:00 p.m. Mayor Jordan called the meeting to order, announced a quorum present, and led the invocation and pledges.

PUBLIC HEARING:

A public hearing was opened to hear comments from the public on granting a zoning variance for property at Block 5, Lot 2 in the Riverview Terrace Subdivision for Donny Smith in order to construct storage units. This property is currently zoned R-3. The Planning and Zoning Commission met in Open Session on October 1, 2013 to consider this variance and recommended on a vote of 5-0 for the Council to approve this variance with specific stipulations. No one was present for discussion.

The public hearing was closed at 6:02 p.m.

PUBLIC COMMENTS: None

PRESENTATIONS:

Robert Carroll, city employee working for the Sanitation Department, was selected as the Employee of the Month for October. Scott Glaze, Public Works Director and Mayor Jordan presented Robert with a plaque with his name on it and a gift certificate to a local restaurant.

CONSENT AGENDA:

On a motion by Alderman Oliver, seconded by Alderman Behrens, Council unanimously approved the following: minutes from the September 10, 2013 council meeting; payment of bills; approved 2014 Holiday Schedule for the City employees; Approved Resolution No. 2013-33 authorizing the City to enter into an agreement with TXDOT for the closure of Wallace Street on December 14 for the Christmas Parade; approved Ordinance No. 2013-09 approving agreement between the State of Texas and City for the maintenance, control, supervision, and regulation of certain highways and/or portion of state highways in the City of San Saba; and approved changes to Personnel Policies Manual.

**CITY OF SAN SABA
2014 HOLIDAY SCHEDULE**

• NEW YEARS DAY	WEDNESDAY – JANUARY 1, 2014
•PRESIDENT’S DAY	MONDAY – FEBRUARY 17, 2014
•GOOD FRIDAY	FRIDAY – APRIL 18, 2014
•MEMORIAL DAY	MONDAY – MAY 26, 2014
•INDEPENDENCE DAY	FRIDAY - JULY 4, 2014
•LABOR DAY	MONDAY – SEPTEMBER 1, 2014
•COLUMBUS DAY	MONDAY, OCTOBER 13, 2014
•VETERANS DAY	TUESDAY–NOVEMBER 11, 2014
•THANKSGIVING DAY & DAY AFTER	THURSDAY –NOVEMBER 27, 2014 FRIDAY – NOVEMBER 28, 2014
•CHRISTMAS HOLIDAY	WEDNESDAY - DECEMBER 24, 2014 THURSDAY – DECEMBER 25, 2014
•••BIRTHDAY – 1 DAY OFF TO BE TAKEN 30 DAYS BEFORE OR AFTER BIRTHDAY	

RESOLUTION 2013-33

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS, TO AUTHORIZE THE CITY TO ENTER INTO AN AGREEMENT WITH (TXDOT) TEXAS DEPARTMENT OF TRANSPORTATION FOR THE CLOSURE OF ONE OF THE STATE'S RIGHT-OF-WAY'S (HWY 190 OR WALLACE STREET); AND AUTHORIZING THE MAYOR AND/OR CITY MANAGER TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CONTRACT.

WHEREAS, the City of San Saba has requested the temporary closure of Wallace Street for the purpose of the Christmas Parade on December 14th, 2013 at 6.00 p.m.; and

WHEREAS, the Parade will be located within the City's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Parade, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirements,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS: that the City Council authorizes the Mayor and/or City Manager to act as the City's Executive Officer and authorized representative in all matters pertaining to the contract with TXDOT.

APPROVED this the 8th day of October 2013.

ORDINANCE NO. 2013-09

AN ORDINANCE APPROVING THE AGREEMENT DATED OCTOBER 8, 2013, BETWEEN THE STATE OF TEXAS AND CITY OF SAN SABA, TEXAS, FOR THE MAINTENANCE, CONTROL, SUPERVISION AND REGULATION OF CERTAIN STATE HIGHWAYS AND/OR PORTION OF STATE HIGHWAYS IN THE CITY OF SAN SABA, TEXAS, AND PROVIDING FOR THE EXECUTION OF SAID AGREEMENT; AND DECLARING AN EMERGENCY.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS:

SECTION 1. That the certain agreement dated October 8, 2013, between the State of Texas and the City of San Saba, Texas for the maintenance, control, supervision and regulation of certain State highways and/or portions of State Highways in the City of San Saba, Texas be and the same is, hereby approved; and that the Mayor is hereby authorized to execute said agreement on behalf of the City of San Saba and to transmit the same to the State of Texas for appropriate action.

SECTION 2. The fact that the work contemplated under the above mentioned agreement is needed, creates an emergency which for the immediate preservation of the public peace, health, safety and general welfare requires that this Ordinance take effect immediately and after its passage and it is accordingly so ordained.

ATTEST:

PASSED: October 8, 2013

City Secretary

APPROVED: October 8, 2013

City of San Saba

Approved as to form:

Mayor Kenneth G. Jordan

City Attorney

CHANGES MADE IN 2010

8.02 Pension Plan. The city contributes to the Plan an amount equal to 6.5% (6%) of the permanent full-time employees' gross salaries. Contribution Increased from 6 to 6.5%.

CHANGES MADE IN 2013

9.05.08 **Accumulation of Sick Leave** – paragraph removed – no limit now on amount of sick leave that can be accrued.

DISCUSSION/ACTION ITEMS:

The first item for discussion was to discuss and consider approving zoning variance from R-3 to C-2 for Donny Smith to build storage buildings for property located at Block 5, Lot 2 Riverview Terrace Subdivision. City Manager Weik discussed the Planning and Zoning Commission meeting in which members recommended Council approve the variance but with specific stipulations. These include the following: storage buildings must be made of metal with rock or brick veneer on front façade with access on either side of building of crushed granite, asphalt or concrete. Council unanimously approved the variance with stipulations on a motion by Alderman Whitten, seconded by Alderman Oliver.

The final item was to discuss and consider approving Resolution 2013-34 to adopt new Water Conservation Plan for the City. The old Plan was written in 2000 and needed updating. Jacob & Martin prepared a new one which is needed for the TWDB application as well as for when San Saba sales water to Goldthwaite. On a motion by Alderman Amthor, seconded by Alderman Whitten, Council unanimously approved the new Water Conservation Plan.

RESOLUTION No. 2013-34

Adoption of Water Conservation Plan

A RESOLUTION ADOPTING A WATER CONSERVATION PLAN FOR THE CITY OF SAN SABA TO PROMOTE RESPONSIBLE CONSERVATION AND USE OF WATER.

WHEREAS, the City of San Saba, Texas (City), recognizes that the amount of water available to its citizens and customers is limited; and

WHEREAS, the City desires to conserve water resources; and

WHEREAS, the City desires to comply with the rules of the Texas Water Development Board should it decide to avail itself of various financial assistance programs found in Title 31, Texas Administrative Code Chapter 363;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS THAT:

Section 1. The City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Resolution was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 2. The City Council adopts the Water Conservation Plan attached to this Resolution. All resolutions that are in conflict with the provisions of this Resolution are hereby repealed.

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Section 3. Should any paragraph, sentence, clause, phrase or word of this Resolution be declared unconstitutional or invalid for any reason, the remainder of this Resolution shall not be affected.

Section 4. The City Secretary is hereby authorized and directed to publish this Resolution.

Section 5. The Mayor or his designee is hereby directed to file a copy of the Plan and this Resolution with the Texas Water Development Board in accordance with Title 31, Chapter 363 of the Texas Administrative Code.

Section 6. This Resolution shall take effect after passage and publication.

Passed and Approved by the City Council on this 8th day of October, 2013.

CITY MANAGER'S REPORT

City Manager Weik gave a brief report on the following activities in the City of San Saba: sidewalk project at the courthouse is almost complete except for sprinkler system; have started a new physical year; new water tank is being build at yard; should be completed in about two weeks; staff is working on lights for the Christmas decorations; all the work on tourism is proving successful as San Saba has many visitors to town.

OTHER REPORTS

Denver Daniel, electric supervisor reported that his staff are in the process of replacing the Christmas lights on all the buildings which were destroyed by the hail storm – about ½ way finished; Dwayne Shaw, Chief of Police, reported burglaries have died down – some stolen items have been recovered; opening in the Police Department; Scott Glaze, Public Works Director, reported on a big water leak on Commerce Street. Susie Jimenez, KSSB Director, reported that the electronic recycling event was a huge success with many old tv's, computers and such brought in for collection; KSSB Clean up is scheduled for October 19, 2013; the television will be given away at November Council meeting. Sabrina Maultsby reported that the next Park Committee meeting is scheduled for November 5. Gale Ivy, City Secretary, has given each Alderman a copy of Rules of Procedures. These rules govern the conduct of the Council and shall be interpreted to insure fair and open deliberations and decision making. Ms. Ivy stated that these are things the Council are already doing; however, there is not set of written rules. These rules are based on state statutes. These Rules will be approved at next meeting.

The meeting adjourned at 6:25 p.m.

ATTEST:

Kenneth G. Jordan, Mayor

Gale Ivy, TRMC, City Secretary

Approved 11/12/13