

**MINUTES
MEETING OF THE CITY COUNCIL
OF THE CITY OF SAN SABA
March 8, 2022**

Members in attendance were: Ken Jordan – Mayor
Robert Whitten – Mayor Pro-Tem
Shawn Oliver – Alderman
Oleta Behrens - Alderman
Marcus Amthor – Alderman
Michael Nelson - Alderman
Scott Edmonson – City Manager

Others present were: Sabrina Maultsby – City Secretary
Charlene Lindsay – Finance Director
Scott Glaze – Public Works Director
Michael Wadsworth – Code Enforcement Officer
Jesse Hunt – Water/Wastewater Supervisor
Lucas Watson – City Employee
John Bauer – Chief of Police
Djuana Payton – San Saba News & Star

At 6:00 p.m. Mayor Jordan called the meeting to order, announced a quorum present, and Alderman Michael Nelson led the invocation and pledges.

PUBLIC COMMENTS: None

PRESENTATIONS:

Lucas Watson, employee working in the Water/Wastewater Department, was selected as the Employee of the Month for March. Jesse Hunt, Water/Wastewater Supervisor, and Alderman Michael Nelson presented Lucas with a plaque with his name on it and a gift certificate to a local restaurant.

John Bauer, Chief of Police was selected as Supervisor of the Quarter for the first Quarter. Scott Edmonson, City Manager, and Alderman Michael Nelson presented Juan with a plaque with his name on it and a gift certificate to a local restaurant.

CONSENT AGENDA:

On a motion by Alderman Shawn Oliver, seconded by Alderman Marcus Amthor, Council unanimously approved the following: minutes from the February 14, 2022 Council meeting; and payment of bills.

DISCUSSION/ACTION ITEMS:

The first action item was to Discuss/Consider and approve Engineering Agreement by and between the City of San Saba and Jacob & Martin, LLC regarding the construction of the water line replacement improvements under the general direction of the American Rescue Plan Act (ARPA), authorizing Kenneth G. Jordan as acting agent for the City of San Saba and Ken Martin, President as agent for Jacob & Martin, LLC. Mayor Pro-Tem Robert Whitten made a motion to approve Engineering Agreement by and between the City of San Saba and Jacob & Martin, LLC regarding the construction of the water line replacement improvements under the general direction of the American Rescue Plan Act (ARPA), authorizing Kenneth G. Jordan as acting agent for the City of San Saba and Ken Martin, President as agent for Jacob & Martin, LLC, seconded by Alderman Michael Nelson, and passed unanimously.

The second action item was to Discuss/Consider and approve Resolution No. 2022-04 a Resolution of the City of San Saba, Texas Authorizing the Approval of the San Saba Recovery Plan Associated with the Implementation of the City of San Saba American Rescue Plan Act (ARPA) – Coronavirus Local Fiscal Recovery Funds (CLFRF) Allocation. Morgan Verette with Public Management explained to the City Council that the Recovery Plan was developed for San Saba and the City received approximately \$392,000.00 in the Fall and the second \$392,000.00 this next Fall. These monies have to be obligated by December 2024 and must be spent by 2026. Alderman Shawn Oliver made a motion to approve Resolution No. 2022-04, seconded by Alderman Behrens, and Resolution No. 2022-04 was unanimously approved.

RESOLUTION NO. 2022-04

A RESOLUTION OF THE CITY OF SAN SABA, TEXAS, AUTHORIZING THE APPROVAL OF THE SAN SABA RECOVERY PLAN ASSOCIATED WITH THE IMPLEMENTATION OF THE CITY OF SAN SABA AMERICAN RESCUE PLAN ACT (ARPA) – CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS (CLFRF) ALLOCATION.

WHEREAS, the City of San Saba desires to develop a transparent and viable program to ensure funding and program identification are clearly discussed and presented that will allow the City of San Saba to recovery and respond to the COVID-19 Pandemic; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of City of San Saba to approve the Recovery Plan to utilize and implement ARPA - CLFRF funding;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF SAN SABA, TEXAS:

- 1. Approves the City of San Saba Recovery Plan

Passed and approved this 8th day of February, 2022.

The third item was to Discuss/Consider and Approve by the City Council of the City of San Saba the Notice to Proceed on the Environmental Review/Design Work for the American Rescue Plan Act (ARPA). Morgan Verette with Public Management explained that the City is authorizing moving

forward on the Environmental Review/Design Work for the ARPA Project. On a motion by Alderman Michael Nelson, seconded by Alderman Oleta Behrens, Council unanimously approved to Proceed on the Environmental Review/Design Work for the American Rescue Plan Act Project.

The fourth item was to Discuss/Consider and Approve Resolution No. 2022-05 Appointing Election Officials for the May 7th, 2022 Election. Alderman Robert Whitten made a motion to approve Resolution No. 2022-05, seconded by Alderman Michael Nelson and wall unanimously approved by all.

The fifth item was to Discuss/Consider and Approve Memorandum of Understanding between the Keep Texas Beautiful (KTB) and the City of San Saba for Plastic Bottle Recycling (PBR) Project. City Manager Scott Edmonson explained that Rachel Herring with KTR met with the City regarding the Plastic Bottle Recycling Project and this is a big push by Coca Cola for recycling plastic bottles. The funds received for this are to be used for educational purposes for example at the schools and to develop pamphlets regarding plastic bottle recycling.

Memorandum of Understanding

Between

Keep Texas Beautiful

(KTB) and

City of San Saba

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the KTB and the City of San Saba for the Plastic Bottle Recycling (PBR) Project.

Background & Purpose

Keep Texas Recycling (KTR) is a program of Keep Texas Beautiful (KTB) that has over 25 years' experience implementing and expanding successful rural recycling programs. Rural communities often struggle with low volumes, distance to markets and confusion on what commodities are accepted. The Plastic Bottle Recycling (PBR) Project, implemented by KTR with funding from Coca-Cola Southwest Beverages (CCSWB), will work to increase education surrounding PET recycling in areas that have suffered from an increase in contamination, low capture rates & lack of updated education & outreach plans.

Project Description

Through this project, KTR will work with KTR members to increase PET recycling in these communities. These recycling programs are drop-off programs where contamination, lack of education and lack of end-market options has kept recycling volume/tonnage stagnant. KTR will work individually with each community to determine what causes the contamination, what

education would be best for that particular community, and provide data before and after the project for reference on increase in volume.

Project Goals

Goal 1- Discover opportunities to capture and divert more PET bottles from the waste stream to increase volume recycled. Measure impact by the amount of PET currently being recycled vs. tonnage after education & outreach plan is executed.

Goal 2- Educate and build awareness of PET recycling opportunities in the community. Communities will update social media/web page/educational materials and can potentially utilize newspaper ads/articles, newsletters, and bill inserts, and provide education to partner groups.

Goal 3- Evaluate signage at the facility to determine what needs updating. Address logistical issues that pertain to contamination in an effort to reduce.

The goals listed above will be accomplished by undertaking the following activities:

City of San Saba

1. Collect PET bottles at the City of San Saba's recycle center.
 2. Assist KTR in discovering new sources of PET to increase volume.
 3. Track PET volume coming into the center by weight/# of bales made etc.
 4. Submit monthly reports to KTR with estimated PET collected and bales made.
- Reports should also provide feedback on project status i.e. quality increase or decrease, best practices, failures, issues etc.. Monthly reports can be in the form of an email, word document, pictures, video etc.

KTR

1. Assist in the production of all educational and promotional items.
2. Conduct a minimum of 2 site visits to track progress and best practices.
3. Purchase supplies and materials as agreed upon in the educational plan.
4. Report project findings to CCSWB on a quarterly basis through 2022.

Reporting

KTR is responsible for submitting reports, PET volumes/weights, visuals and project findings to CCSWB.

Funding

Keep Texas Beautiful will provide funding for this project, through a grant from CCSWB. All invoices for items related to the project should be submitted directly to KTB for approval and purchase.

Resolving Disputes

In the event of a dispute, difference of interpretation, or appeal of a decision regarding the terms and/or conditions of this agreement, settlement shall be addressed by the KTB Board President and the City of San Saba City Manager. If settlement cannot be reached, the issue shall then be presented to the KTB Board of Directors and City of San Saba City Council for joint resolution.

Amendment

This Memorandum of Understanding may be amended on the initiative of either party by submitting a proposed amendment in writing to the other party and agreement of that party to the amendment.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from KTB and the City of San Saba. This MOU shall become effective upon signature by the authorized officials from KTB & the City of San Saba and will remain in effect until modified or terminated by either partner by mutual consent. In the absence of mutual agreement by the authorized officials from KTB & the City of San Saba, this MOU shall end December 31, 2022.

Indemnification

City of San Saba agrees to indemnify and hold harmless KTB & CCSWB from any and all claims, judgements, causes of actions and costs thereof that arise from property damage or bodily injury, including death, occasioned by or in connection with negligent actions, omissions, or willful misconduct of City of San Saba or City of San Saba's subcontractors, agents or volunteers during performance of activities related to the PBR project.

Project Lead Contact Information

Keep Texas Beautiful
Rachel Hering
Director, Keep Texas Recycling (KTR)
8850 Business Park Dr. Austin, TX 78759
512/872-6630
512/577-4439 (cell)

The sixth item was to Discuss, Consider, and Approve Resolution No. 2022-06, a Resolution of the City of San Saba, Texas regarding a Finance Contract between the City of San Saba and Government Capital Corporation for the Purpose of Procuring “Mowers” for the Parks Department. City Manager, Scott Edmonson explained that the mowers had been previously approved in this year’s budget, but as part of the financing process with Government Capital, this has to be approved by Council.

RESOLUTION NO. 2022-06

A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING
"MOWERS".

WHEREAS, City of San Saba (the "Issuer") desires to enter into that certain Finance Contract No.9868, by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing "Mowers". The Issuer desires to designate this Finance Contract as a "qualified tax-exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY CITY OF SAN SABA:

Section 1. That the Issuer will enter a Finance Contract with GCC for the purpose of financing "Mowers".

Section 2. That the Finance Contract dated as of March 8, 2022, by and between the City of San Saba and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer appoints the City Manager or the City Manager's designee, as the authorized signer of the Finance Contract Number 9868 dated as of March 8, 2022, by and between the City of San Saba and GCC as well as any other ancillary exhibit, certificate, or documentation needed for the Contract.

Section 4. The Issuer will use loan proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

This Resolution has been PASSED upon Motion made by Council Member Michael Nelson, seconded by Council Member Oleta Behrens by a vote of 5 Ayes to 0 Nays and is effective this March 8, 2022.

CITY MANAGER'S REPORT

City Manager Scott Edmonson gave a brief report on the following activities in the City of San Saba: Several of the employees will be sitting in on a PUC-EOP workshop this Friday; Getting nowhere with the Railroad regarding the weeds, spoke with TxDOT and no response so, I called Spiller's Chief of Staff to see if they might help with this situation; Complete the Street Plan Evaluation and there is 3.2 miles difference between my assessment and the Engineer's; every Tuesday at 10:00 am we will be hosting the weekly radio talk show; met with TxDOT regarding \$100,000.00 sidewalk grant and looking at the block N. Hwy.16 by Arrowhead Bank or Harry's; seeking to pass an

CITY COUNCIL MINUTES

MARCH 8, 2022

Ordinance regarding people parking too close to the corners on Hwy. 16 due to Trucks making the turn; the City will be taking sealed bids for equipment, golf carts, etc. that need to be repaired; several of the employees have expressed concern about their budgets and fuel costs.

OTHER REPORTS

Scott Glaze, Public Works Supervisor reported Fuel increasing; the Street Department normally purchases the oil for the Streets in the Summer, but the increase in oil costs may put a dent in the amount of Street resurfacing that was planned; installing sprinklers at the Golf Course; cleaning up and cleaning out the sheds at the Golf Course; Denver and his crew are installing lines and trimming trees.

Jesse Hunt, Water/Wastewater reported that the guys doing the Tank Project are about three weeks in, currently sandblasting and about half-way done, the Flange has been installed, and so far the temp system has worked well.

Michael Wadsworth, Code Enforcement Officer reported that he has been Cleaning up Properties; Has written several tickets and they are in Sharon’s Court now; after meeting with the Code Enforcement Officer for Burnet County, we found that the Police Department can write Felony tickets and the DA has supported this.


John Bauer, Chief of Police reported that one of the guys on Bluffton brought in a crane and is cleaning up the burned rv and now if they don’t clean up their property, they can be charged with a felony. The DA has gone along with this and is putting people in jail; recently had a raid on a property and brought in the DA and ATF.

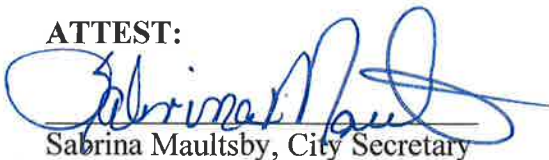
As there was no further discussion, the meeting adjourned at 6:35 p.m. and the Council took a short break before Convening into Executive Session.

At 6:42 p.m., the City Council convened into Executive Session pursuant to Section 551.072, Texas Government Code, Real Estate.

At 7:28 p.m., the City Council adjourned from Executive Session back into open session. No action was taken.

The meeting adjourned at 7:29 p.m.


Kenneth G. Jordan, Mayor

ATTEST:

Sabrina Maulsby, City Secretary