

**MINUTES
MEETING OF THE CITY COUNCIL
OF THE CITY OF SAN SABA
February 10, 2020**

Members in attendance were: Robert Whitten – Mayor Pro-Tem
Oleta Behrens - Alderman
Marcus Amthor – Alderman
Michael Nelson – Alderman
Shawn Oliver - Alderman

Mayor, Kenneth Jordan and City Manager, Stan Weik were absent.

Others present were: Sabrina Maulsby – City Secretary
Charlene Lindsay – City Treasurer
Scott Glaze – Public Works Director
Jesse Gonzalez – Golf Department
Kevin Shahan, CPA - Auditor
Donna Webb – San Saba News & Star

At 6:00 p.m. Mayor Pro-Tem Whitten called the meeting to order, announced a quorum present, and Alderman Michael Nelson led the Invocation and Pledges.

PUBLIC COMMENTS: None

PRESENTATIONS:

Jesse Gonzalez, City Employee working at the Golf Course, was selected as the Employee of the Month for February. Scott Glaze, Public Works Supervisor and Alderman Nelson presented Jesse with a plaque with his name on it and a gift certificate to a local restaurant.

CONSENT AGENDA:


On a motion by Alderman Oliver, seconded by Alderman Nelson, Council unanimously approved the following: minutes from the January 13, 2020 council meeting; payment of bills; approved Joint Election Agreement with SSISD; approved Calling and Giving Notice of Joint School & City Election; approved Order of Election; approved Resolution No. 2020-03 waiving noise ordinance on March 7th, 2020 at Mill Pond Park for Historic Celebration “Night at the Museum”.

JOINT ELECTION AGREEMENT

This Agreement is entered into between the City of San Saba acting herein by and through its City Council, and the San Saba Independent School District acting by and through its Board of Trustees for the purpose of conducting joint elections for members of their respective governing bodies, do hereby agree as follows:


1. The San Saba Independent School District and City of San Saba mutually agree to conduct a joint election at the City Council Chambers at 303 S. Clear Street, San Saba, Texas on May 2, 2020 and;
2. The San Saba Independent School District will authorize the City of San Saba to appoint Election Officials and set compensation at an hourly rate not less than the federal minimum hourly wage, and
3. The San Saba Independent School District will reimburse the City of San Saba one-half (1/2) of all costs incurred from joint election, and;
4. In the event either entity is not required to hold an election, the entity conducting an election will be responsible for all election expenses; and
5. The San Saba Independent School District will authorize the City of San Saba to conduct all aspects of the early voting and will reasonably compensate the City of San Saba for rental of council chambers to conduct the early voting and election day, and;
6. Each entity will provide its own ballot box, its own ballots, canvass their own election results, and issue certificates of election to candidates elected, and;
7. Each entity will be the custodian for their election records.
8. Per Section 141.040 of the Election Code, the City Secretary will prepare the joint filing period notice to be posted at each filing authority entity.
9. The City of San Saba will publish the joint applicable Notice of Election in the San Saba News & Star.

**PASSED AND APPROVED THE
10TH DAY OF FEBRUARY, 2020**



**Kenneth G. Jordan, Mayor
City of San Saba**

**PASSED AND APPROVED THE
10TH DAY OF FEBRUARY, 2020**



**Kevin Shahan, President
San Saba ISD Board of Trustees**

NOTICE OF JOINT SCHOOL AND CITY ELECTION

La NOTA DE la ELECCION CONJUNTA de la ESCUELA Y la CIUDAD

To the Registered Voters of San Saba, Texas:
(*A los votantes registrados del San Saba, Texas;*)

Notice is hereby given that the polling place listed below will be open from 7:00 a.m. to 7:00 p.m., on May 2, 2020, for voting in a joint school/city election to elect two (2) School Board Trustees for a term of three (3) years each, and a Mayor and two (2) City Council Aldermen for a term of two (2) years each.

Advierta por la presente es dado que el centro electoral listó estará abajo abierto de 7:00 de la mañana a 7:00 de la tarde, en el 2 de mayo de 2020, para votar en una escuela conjunta/la elección de la ciudad para elegir dos (2) Fideicomisarios de la Tabla de la Escuela para un término de tres (3) años cada y Un Alcalde y dos (2) Regidores de ayuntamiento para un término de los (2) años cada.

LOCATION OF POLLING PLACES:
La UBICACION DE CENTROS ELECTORALES:

City of San Saba's Council Chambers
Ciudad de San Saba Council Chambers

Early voting by personal appearance will be conducted each weekday at:
Votando temprano por la apariencia personal será conducido cada día laborable en:

City of San Saba's Council Chambers
Ciudad de San Saba Council Chambers

Beginning on April 20th, 2020 and ending on April 28th, 2020. Early voting hours are as follows:
April 20th and April 27th 7 a.m. to 7 p.m. April 21st to April 24th and April 28th 8 a.m. to 5 p.m.

El principio en el 20th de abril de 2020 y la conclusion en el 28th de abril de 2020. Primeras horas de votacion son los siguientes: de abril 20th el 7 a.m. y 7 p.m. de abril 27th el 7 a.m. y 7 p.m.; de abril 21st – abril 24th y de abril 28th el 8 a. m. y 5 p.m.

Applications for ballot by mail shall be mailed to:
Las aplicaciones para la votación por el correo serán enviadas a:

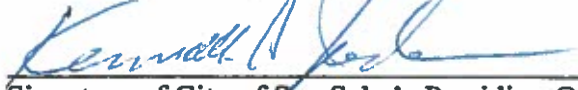
Mrs. Sabrina Maulsby
San Saba City Hall, 303 S. Clear, P.O. Box 788
(Address) (Direccion)
San Saba, Texas 76877

Applications for ballots by mail must be received no later than the close of business on April 20, 2020.

Las aplicaciones para votaciones por el correo se deben recibir no luego que el cerrar del negocio en el 20th de abril de 2020.

Issued this the 10th of February, 2020
Publicado este el 10th de febrero, 2020

Kenneth G. Jordan



Signature of City of San Saba's Presiding Officer
Ciudad de San Saba es Presidir a Oficial

Issued this the 10th of February, 2020
Publicado este el 10th de febrero, 2020

Kevin Shahan



Signature of San Saba I.S.D.'s Presiding Officer
La firma de la San Saba I.S.D.'s que Preside A Oficial

ORDER OF ELECTION

An election is hereby ordered to be held on May 2, 2020 for the purpose of:

Electing two (2) School Board Trustees for a term of three (3) years each, and a Mayor and two (2) City Council Aldermen for a term of two (2) years each.

Early voting by personal appearance will be conducted each weekday at:

**The San Saba City Hall Council Chambers,
303 S. Clear Street
San Saba, Texas**

Beginning on April 20th and ending on April 28th early voting hours are as follows: April 20th and April 27th 7 a.m. to 7 p.m.; April 21st - April 24th and April 28th 8 a.m. to 5 p.m.

Applications for ballot by mail shall be mailed to:

Mrs. Sabrina Maultsby

San Saba City Hall, 303 S. Clear Street

San Saba, Texas 76877

Applications for ballots by mail must be received no later than the close of business on April 20th, 2020.

Issued this the 10th of February, 2020

Signature of Mayor -
City of San Saba

Signature of Councilperson

Signature of Councilperson

Signature of Councilperson

Signature of Councilperson

Signature of Councilperson

Issued this the 10th of February, 2020

Signature of President -
San Saba ISD

Signature of Vice President

Signature of Secretary

Signature of Board Member

Signature of Board Member

Signature of Board Member

Signature of Board Member

La ORDEN DE la ELECCION

Una elecci3n por la presente se ordena ser tenido en el 2 de mayo de 2020 para el prop3sito de:

Elegir a dos (2) Fideicomisarios de la Tabla de la Escuela para un t3rmino de tres (3) a3os cada, y un Alcalde y dos (2) Regidores de ayuntamiento para un t3rmino de dos (2) a3os cada.

Votando temprano por la apariencia personal ser3 conducido cada d3a laborable en:

Ciudad de San Saba Council Chambers
303 S. Clear Street
San Saba, Texas

El principio en el 20th de abril de 2020 y la conclusion en el 28th de abril de 2020.
de abril 20th el 7 a.m. y 7 p.m. de abril 27th el 7 a.m. y 7 p.m.
de abril 21st – de abril 24th y de abril 28th el 8 a.m. y 5 p.m.


Senora Sabrina Maultsby
San Saba City Hall, 303 S. Clear
San Saba, TX 76877

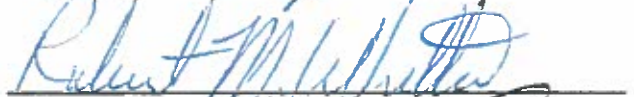
Las aplicaciones para votaciones por el correo se deben recibir no luego que el cerrar del negocio en: el 20 de abril de 2020

Publicado este el 10th Febrero, 2020

Publicado este el 10th Febrero, 2020


La firma de la Ciudad de San Saba es Presidir a Oficial


La firma de San Saba I.S.D.'s que Preside a Oficial



Firma del Concejal


Firma del Vicepresidente


Firma del Concejal


Firma del Secretar3o


Firma del Concejal


Firma del Concejal


Firma del Concejal


Firma del Miembro de la Junta


Firma del Miembro de la Junta


Firma del Miembro de la Junta


Firma del Miembro de la Junta

RESOLUTION 2020-03

A RESOLUTION OF THE CITY OF SAN SABA TO WAIVE AN ORDINANCE DEFINING NOISE NUISANCES

WHEREAS, the City of San Saba desires to regulate and oversee any unreasonable loud, disturbing, unnecessary noise which causes material distress, discomfort or injury to persons of ordinary sensibilities in the immediate vicinity.

WHEREAS, the playing of any radio, phonograph or other musical instrument in such manner or with such volume, particularly during the hours between 10 p.m. and 7 a.m. as to annoy or disturb the quiet, comfort or repose of persons of ordinary sensibilities in any dwelling, hotel or other type of residence is prohibited.

WHEREAS, Lynn Blankenship, President of the San Saba County Historical Museum, San Saba, Texas, has asked the City Council to waive Ordinance No. 1967-4 to allow music to be played at Mill Pond Park on March 7, 2020 until 12:00 midnight for a Historic Celebration, "Night at the Museum".

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of San Saba is hereby authorizing the playing of music from 10:00 to 12:00 midnight on March 7, 2020 at Mill Pond Park.

Passed and approved this 10th day of February, 2020.

DISCUSSION/ACTION ITEMS:

The first action item was to discuss and consider approval of the Financial Audit. Kevin Shahan was present to present audit findings to the Council and answered questions. A copy of the Audit was provided to the Council Members, Letter to Management and Council, Audit Summary, and Financial Statements. Mr. Shahan gave the audit a clean opinion and state there were no extra additions. He addressed the Council and said over all the City is in good shape and the Expenditures don't seem to be going up and the Reserves are in great shape. Mr. Shahan stated "the financial statement disclosures are good shape with cash going in and cash going out and did not identify any deficiencies in the internal control. He explained that sales taxes were down 9% overall from 2018, but the Pipeline was going through in 2018 and that made the difference. He also said the City is very consistent. Mr. Shahan thanked the Council and asked if anyone had any questions. Alderman Oliver made a motion to approve the Audit as presented by Kevin Shahan, seconded by Alderman Behrens and was unanimously approved by the Council.

The second action item was to Discuss, Consider, and Approve Resolution No. 2020-04, a Resolution Authorizing a Planning Service Agreement for Project Implementation in conjunction with TxCDBG Planning and Capacity Building Contract No. 7219114. Alderman Nelson made a motion to approve Resolution No. 2020-04, appointment of Planning Services to Jacob & Martin, LLC, regarding the 2019 Planning and Capacity Building Fund TxCDBG Program of the Texas Department of Agriculture, seconded by Alderman Oliver, and was unanimously passed.

RESOLUTION NO. 2020-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN SABA AUTHORIZING THE MAYOR OF THE CITY OF SAN SABA TO ENTER INTO AGREEMENT FOR PLANNING SERVICES FOR THE 2019 PLANNING & CAPACITY BUILDING FUND - TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT (TXCDBG) PROGRAM OF THE TEXAS DEPARTMENT OF AGRICULTURE (TDA) CONTRACT NO. 7219114

WHEREAS, The City of San Saba is seeking to contract with firm to provide planning services associated to Project Implementation for the continuance of this Planning & Capacity Building Fund - Texas Community Development Block Grant (TxCDBG) contract;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS;

That the Mayor be authorized to sign a contract with Jacob Martin, LLC of Abilene, Texas for the City of San Saba, Texas to provide planning services associated to Project Implementation for the 2019 Planning & Capacity Building Fund - Texas Community Development Block Grant (TxCDBG) Program of the Texas Department of Agriculture (TDA).

The third action item was to Discuss, Consider, and Approve Resolution No. 2020-05, a Planning Service Financial Resolution and Designation of Signators for Planning Contract and Financial Instruments. Alderman Oliver made a motion to approve Resolution No. 2020-05, seconded by Alderman Amthor, and was unanimously passed.

RESOLUTION AUTHORIZING SIGNATORIES NO. 2020-05

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS, ENVIRONMENTAL DOCUMENTS, AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM CONTRACT NUMBER 7219114.

WHEREAS, the City of San Saba, Texas (hereinafter referred to as "City") has received a 2019 Texas Community Development Block Grant – Planning and Capacity Building award (hereinafter referred to as "TxCDBG") award to provide planning and capacity building services, and;

WHEREAS, it is necessary to appoint persons to execute contractual documents, environmental documents, and documents for requesting funds from the Texas Department of Agriculture, and;

WHEREAS, an original signed copy of the TxCDBG Depository/Authorized Signatories Designation Form (Form A202) is to be submitted with a copy of this Resolution, and;

WHEREAS, the City of San Saba acknowledges that in the event that an authorized signatory of the City of San Saba changes (elections, illness, resignations, etc.), the City of San Saba must provide TxCDBG with the following:

- a resolution stating who the new authorized signatory is (not required if this original resolution names only the title and not the name of the signatory); and
- a revised TxCDBG Depository/ Authorized Signatories Designation Form (Form A202).

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN SABA, TEXAS, AS FOLLOWS:

The Mayor and Mayor Pro-Tem, be authorized to execute contractual and environmental review documents between the Texas Department of Agriculture and the City for the TxCDBG contract.

The Mayor, Mayor Pro Tem, City Administrator, City Treasurer, and City Secretary, be authorized to execute the *State of Texas Purchase Voucher* and *Request for Payment Form* documents required for requesting funds approved in the TxCDBG contract.

Passed and approved this 10th day of February 2020

A202

Depository/Authorized Signatories Designation Form

Grant Recipient City of San Saba TxCDBG PCB Contract No. 7219114

The individuals listed below are designated by resolution as authorized signatories for contractual and environmental review documents.

Depository/Authorized Signatories Designation Form

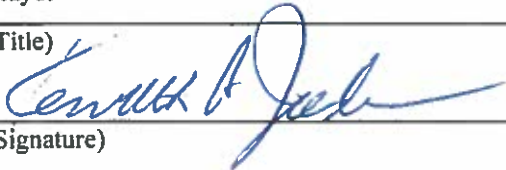
Grant Recipient City of San Saba

TxCDBG PCB Contract No. 7219114

The individuals listed below are designated by resolution as authorized signatories for contractual and environmental review documents.

Kenneth G. Jordan


(Name)
Mayor

(Title)


(Signature)

Robert Whitten

(Name)
Mayor Pro Tem


(Title)


(Signature)

In addition to the individuals listed above, the individuals listed below are designated by resolution as authorized signatories for the *Request for Payment Form* (Form A203)—(At least two (2) signatories required).

Stan Weik


(Name)
City Administrator

(Title)


(Signature)

Sabrina Maultsby


(Name)
City Secretary

(Title)


(Signature)

Charlene Lindsay

(Name)
City Treasurer

(Title)


(Signature)

(Name)

(Title)

(Signature)

NOTE: A copy of a Resolution passed by the city council or county commissioner's court authorizing the signatories must be submitted along with this form. Grant Recipients are strongly encouraged to use the sample resolution provided.

RESOLUTION 2020-06

WHEREAS, the City of San Saba is an entity of the San Saba County Appraisal District, and

WHEREAS, the City Council members of the City of San Saba have the authority to appoint a member to the Board of Directors of the San Saba County Appraisal District, therefore,

BE IT RESOLVED, that on this 10th day of February, 2020, the City of San Saba Council Members adopt this resolution to appoint Charles Peeler to a two-year staggered term for 2020 and 2021 of the San Saba County Appraisal District Board of Directors

The fifth action item was to Approve changing the Council Meeting date in March to the third Tuesday; i.e. Tuesday, March 17th requested by Mayor Jordan. Alderman Nelson made a motion to approve changing the Council Meeting date in March to the third Tuesday; i.e. Tuesday, March 17th, seconded by Alderman Behrens, and was unanimously passed.

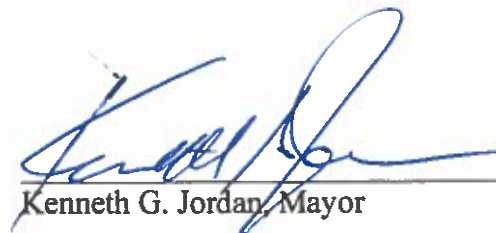
CITY MANAGER’S REPORT: Scott Glaze, Public Works Director sitting in for City Manager Weik gave a brief report on the following activities in the City of San Saba: Announcement of the Courthouse Invitation on Thursday, March 5, 2020, Tours from 10:00 a.m. - 3:00 p.m., Concert on the Square at Noon, and Rededication ceremony at 5:30 p.m. in the District Courtroom featuring humorist Tumbleweed Smith; the Water Wheel will be going back in soon at Mill Pond Park, redesigning the area and will be a neat addition back; Water leaks are down at this time; Sewer problems are up due to the Contractors who were installing the Water lines; James Reavis Monument should be up soon on the Pavilion that was dedicated to Mr. Reavis.

OTHER REPORTS: None

As there was no further discussion, the meeting adjourned at 6:55 p.m.

ATTEST:


Sabrina Maultsby, City Secretary


Kenneth G. Jordan, Mayor